

TGMI Steering Committee Meeting Minutes

Date: Tuesday November 19, 2019

Place: Parkway Towers, 14th Floor

Call to Order and Welcome– Cyndi Taylor

The regular meeting of the TGMI Steering Committee was called to order at 2:05PM

Attendance

Committee Member	Member Name	Voting Member	Present	Phone
Chair	Cyndi Taylor – 2008-I	Yes		X
Vice-Chair	Shana Teasdale - 2014	Yes		
Past Chair	Julie Brindle - 2013	Yes		X
Past Class President	Felicia Orr – 2017	Yes		
Past Class Member	Seannalyn Brandmeir – 2017	Yes		
Present Class Member	Mary Laphen – 2018	Yes		
Present Class Member	Amanda Klafehn - 2018	Yes		
Member At-Large (1st Year)	Alaina Buford - 2017	Yes		X
Member At-Large (1st Year)	Ronda Johnson – 2014	Yes		X
Member At-Large (2nd Year)	Carla Farris – 2006	Yes		X
Member At-Large (2nd Year)	Scotty Sorrells – 2008-I	Yes		X
DOHR Representative	Derrick Hines	No		X
Visitor	April Romero-2008-I	No		
Visitor	Tresa Jones - 2009	No		X
Visitor	Michelle M. Smith	No		X
Visitor	Marcus Dodson	No		
Visitor	Pansy Leech	No		
Visitor	Sherron Brown	No		
Visitor	Chris Jackson	No		X

Quorum: Y

Secretary Report: Cyndi Taylor

The October 2019 meeting minutes were approved on November 18, 2019 (Motion-Ronda Johnson, Second-Carla Farris).

Treasurer's Report (Carla Farris)

Previous Balance 10/25/19: \$606.65
Withdrawals/Debits: \$0
Pending Deposits/Credits: \$0
Balance on 11/18/19: \$606.65

Committee Updates

Charter Committee: April Romero

- No update.

Communications Committee: Cyndi Taylor

- Cyndi will send the approved October 2019 minutes to Julie Brindle to post on the TGMI website.

Community Service: Seanna Brandmeir

- Seanna is available to help in any way with the annual meeting/breakfast.

Education Development: Scotty Sorrells

- No Update

Social Events: Carla Farris/Mary Laphen

- No Update

Business Events: Alaina Buford

- Invitations: Invitations were sent out on November 15th. Registration is open until Friday, November 29th. Weekly reminders with a new human trafficking fact will be sent out each week leading up to the event. The reminder next week will split out those years with two classes.
- Decorations: Alaina has bought the decorations and they are being assembled. Cyndi will forward Linda Cone's email to Alaina about assisting with the decorations. The room cannot be set up until the morning of the event. Alaina is working to committee members to find a place to store the decorations to make set-up on the day of the event easier.
- Name Tags: Carla will print the name tags based on the registration and bring to the meeting/breakfast. She has the name tag holders from last year.
- Speakers: Commissioner Williams will speak, as well as End Slavery. A representative from UT will do the convocation. Alaina will get the registration link to Macel and to End Slavery to register.
- Food: The contract is set for the food. We will be billed after the event.
- Program: Carla will send last year's program for people to mark up with recommended changes. Carla will print the program. It will need to be finalized a couple of days before the breakfast. We are looking to use the candle as the graphic on the front. The graphics will center around the theme. Carla will bring the printed programs to the breakfast.
- Door Prizes: Alaina has emailed several contacts looking for door prizes. Ronda will get prize(s) from TDEC and let Alaina know what she receives. Derrick will also pick up door prizes. We have a couple of birdhouses, cups, tshirts, and mugs at this time. Alaina has bought green tickets to hand out at registration to match the theme. We would like to have a list of all of the door prizes before the breakfast. Everyone can bring the door prizes that day.

New Business

Elections for 2020 Steering Committee

- September 30th: Request for nominees for Vice Chair and Members at Large went out.
- October 14th: Questionnaires sent to all candidates accepting nominations.
 - 4 Candidates for Vice-Chair
 - 6 Candidates for Member-at-Large positions (2)
- Week of October 21st: Bios/questionnaires edited.
- October 28th: Election ballots sent out.
- November 12th: Votes were counted. Election has been certified.
- Cyndi will call everyone on the ballot with the results on November 27th.
- Newly elected Vice Chair and Members-at-Large will be announced at annual meeting.

Next Meeting:

- December 10 @2 PM
- Cyndi Taylor will be unable to lead the meeting. Shana will lead December's meeting.

Adjournment: The meeting was adjourned at 2:29 PM by Cyndi Taylor.